




### Integration Shadow Board Action Point Tracker

Meeting held 28 April 2014


Agenda Item: Code of Governance

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
9	The <b>INTEGRATION SHADOW BOARD</b> requested clarification of the term “service users” to mean patients, carers and service users, be publicised via the next Integration newsletter.	Elaine Torrance	May	<b>In Progress:</b> To include in next Newsletter. <b>Update 04.08.14:</b> Newsletter to be released before end of August 2014.	


### Integration Shadow Board Action Point Tracker

Meeting held 30 June 2014


Agenda Item: Update on Change Fund Projects Exit Strategy

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
6	The <b>INTEGRATION SHADOW BOARD</b> agreed to receive a further Change Fund report at the end of the financial year.	Jane Davidson	November	<b>In Progress:</b> Report will come forward in November	


**Agenda Item: Arms Length Organisation Business Case**

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
6	The <b>INTEGRATION SHADOW BOARD</b> agreed to receive the finer detail of the LLP and specifically confirmation of the partners in the LLP.	Jeanette McDiarmid	October	<b>In Progress:</b> Will be brought back to the October Integration Shadow Board	


**Agenda Item: Arms Length Organisation Business Case**

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
6	The <b>INTEGRATION SHADOW BOARD</b> agreed to receive a seminar on the current mix of home care provision and the impact of self directed support on current and future services.	Jeanette McDiarmid	September	<b>Update: 04.08.14:</b> 2 dates offered to the Board in September for the SDS seminar session.  <b>Complete:</b> Session organised for 10.09.14	

**Agenda Item: Arms Length Organisation Business Case**

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
6	The <b>INTEGRATION SHADOW BOARD</b> welcomed sight of the report to be submitted to the Council in October.	Jeanette McDiarmid	October	<b>In Progress:</b> Report will come forward to October Meeting	


**Agenda Item: Early Years Collaborative Progress Report**

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
7	The <b>INTEGRATION SHADOW BOARD</b> agreed to receive a further update report on progress in six months.	Amanda Cronin/ Mandy Brotherstone	December	<b>In Progress:</b> Update will come forward to 8 <sup>th</sup> December meeting	


**Integration Shadow Board Action Point Tracker**

Meeting held 4 August 2014


**Agenda Item: Integration of Health & Social Care – Programme Highlight Report**

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
5	The <b>INTEGRATION SHADOW BOARD</b> agreed to receive the fuller key milestones chart for both the Scheme of Integration and the Strategic Plan.	Susan Manion	September	<b>Complete:</b> Included on the Highlight Report on this agenda.	


**Agenda Item: Integration of Health & Social Care – Programme Highlight Report**




Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
5	The <b>INTEGRATION SHADOW BOARD</b> agreed to receive the updated Communications Consultation and Engagement plan.	Susan Manion	September	<b>Complete:</b> Included on this agenda.	

**Agenda Item: The Integrated Care Fund for Scottish Borders for 2015/16**

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
8	The <b>INTEGRATION SHADOW BOARD</b> agreed the report and asked that Mrs Manion bring back a further report to the next meeting detailing the next steps.	Susan Manion	September	<b>Complete:</b> Included on the agenda	

**Agenda Item: Early Years Collaborative Progress Report August 2014**

Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
10	The <b>INTEGRATION SHADOW BOARD</b> noted the content of the paper and agreed to receive a progress report in December.	Amanda Cronin/ Mandy Brotherstone	December	<b>In Progress:</b> To come forward to the 8 <sup>th</sup> December meeting	

KEY:	
	Overdue / timescale TBA
	<2 weeks to timescale
	>2 weeks to timescale
<b>Blue</b>	Complete – Items removed from action tracker once noted as complete at each Integration Shadow Board meeting